

WEST VIRGINIA ASSOCIATION OF RETIRED SCHOOL EMPLOYEES
Affiliated with the NRTA Division of AARP

TO: _____ County Association of Retired School Employees.

FROM: Karen Nicholson, Membership Clerk

SUBJECT: Certification of Delegates for the Annual Council.

The selection of delegates to the Annual Council shall be made by the county association that has met the standards for an organized county. Unorganized counties shall have one representative appointed by the Regional Director of that county.

On the basis of members as reported on **May 15, 2024**, your county unit had _____ paid members for 2024-2025.

Therefore, I certify _____ delegates **plus the president** for _____ County Association of Retired School Employees to the Credentials Committee in addition to the president.

NOTE: Please complete the form on the reverse side and return it to Karen Nicholson, Membership Clerk, as soon as possible, but no later than **July 15, 2025**. It is necessary to certify to the president that the persons selected are paid members for the year **2024-2025**

Failure to meet the July 15 deadline will result in your unit being ineligible to receive Honor Point 16.

WVARSE does not pay expenses of County Delegates to the Annual Council.

A county that does not comply with the above or does not send the Delegate Sheet to the Membership Clerk by July 15, cannot have delegates certified after arriving at the Annual Council. In the absence of certified delegates, only alternates as listed on the delegate sheet, as selected by the county can be approved as delegates after arriving at the Annual Council Meeting.

If a county does not comply with the above, or does not send the completed Delegate Sheet to Karen Nicholson by July 15, she will then so notify the Regional Director of that county of the failure of such compliance.

DELEGATE DETERMINATION:

- 1----- 1 to 37
- 2----- 38 to 75
- 3----- 76 to 150
- 4----- 151 to 250
- 5----- 251 to 350
- 6----- 351 to 450
- 7----- 451 to 550
- 8----- 551 to 650
- 9----- 651 to 750
- 10----- 751 to 850
- 11----- 851 to 950

Return to:

Karen Nicholson
1902 Hamilton Street
Parkersburg WV 26101-9357

WEST VIRGINIA ASSOCIATION OF RETIRED SCHOOL EMPLOYEES
Affiliated with the NRTA Division of AARP

DELEGATE SHEET: Delegates to the Annual Council – August 20, 2025

NAMES AND ADDRESSES OF DELEGATES

PRESIDENT (AUTOMATIC DELEGATE) (name) _____

(address) _____

DELEGATES:	NAME	ADDRESS
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

NAMES AND ADDRESSES OF ALTERNATES

1. _____
2. _____
3. _____
4. _____

Official delegates must have paid their WVARSE membership dues for **2023-2024** or be a Life Member of WVARSE. **They do not have to be a county officer.**

WVARSE does not pay the expenses of county delegates.

In order to have your delegates authorized by the Credentials Committee to vote, please check the following standards for an organized county.

_____ County Association of Retired School Employees has:

- a. Made every effort to operate a good local program () Yes () No
- b. At least four meetings per year () Yes () No
- c. An annual election of officers () Yes () No
- d. Promoted membership in WVARSE , AARP & NRTA () Yes () No
- e. Selected delegates to attend the Annual Council () Yes () No
- f. Reported names on this form prior to July 15 () Yes () No
- g. Committees to promote Legislation, Membership, Informative and Protective Services, and Community Participation () Yes () No
- h. A written Constitution for our County Association on file with the local secretary () Yes () No

Signed: _____
County President

Please return this completed form by **July 15, 2025**, to:

Karen Nicholson 1905 Division Street Parkersburg WV 26101-9379
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